

Firm

ARGA Investment Management, LP is an independent investment management firm focused on global equities. ARGA's goal is to maximize client's wealth over time. ARGA manages close to \$12 billion in clients' assets, investing in undervalued businesses using a disciplined investment approach based on fundamental research and present value. The Firm has offices in Stamford (USA), Mumbai (India) and Chennai (India). The firm identifies undervalued global securities and invests in them using a distinct and systematic investment process that seeks to generate superior long term returns for its clients.

Requirement

We seek suitable Industrial Trainees at our Chennai Office at T.nagar under Operations department for Fund Accounting, Corporate Actions and Fund Administration function.

Compensation:

Commensurate to candidates- credentials

Responsibilities:

1. Processing mandatory and voluntary corporate actions
2. Processing proxy voting adhering to client policies
3. Daily/monthly cash and asset reconciliations
4. Processing of management fees, performance fees, fee billing and receivables tracking
5. Preparing and reviewing client and regulatory reports
6. Processing of fee reimbursements and payables tracking
7. Verifying fund accounting and partnership accounting reports
8. Investor service and accounting
9. Maintaining soft dollars ledger and reconciliations
10. GIPS verifications, custody examinations and fund financials
11. Verifying and updating fund and composite return masters
12. Maintaining investment consultant databases, RFPs and due diligences
13. Processing fund fee invoices for payments
14. Preparing and updating process manuals regularly

For more information, visit www.argainvest.com

Interested candidates may submit your resumes to monisha@argainvest.com



K.R. Bhaskar

Managing Director

ARGA Investment Management (India) Private Limited,
Chennai.